

NOTICE OF REGULAR MEETING AND AGENDA

Board of Directors:

Kim Griffin
Calvin Pollard
Doug Burrer
Floyd Roberts
John Bruszewski

Office:

President
Vice President
Treasurer
Secretary
Assistant Secretary

Term/Expires:

2018/May 2018
2016/May 2016
2016/May 2016
2018/May 2018
2016/May 2016

DATE: February 18, 2016
TIME: 7:00 p.m.
PLACE: Paint Brush Hills Metropolitan District Office
9830 Liberty Grove Drive
Falcon, Colorado 80831

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
- B. Approve Agenda.
- C. Public Comments. (For items not on the agenda only. Comments limited to 3 minutes per person and are taken in order listed on the sign-in sheet).
- D. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.
 - Acknowledge Manager’s Report (1.01).
 - Acknowledge Staff Report (1.02).
 - Acknowledge Operations Report (1.03).
 - Approve Minutes of the January 21, 2016 Regular Meeting (1.04).
 - Approve purchase of used Vizio 55-inch TV-monitor for Board Meeting presentations and employee training from Leon Gomes in the amount of \$284 (1.05).
 - Accept unaudited financial statements for the period ending January 31, 2016 (1.06).
 - Accept updated 2016 Budget Priorities (1.07).
 - Accept Letter of Resignation for Accounting and Billing Services from Special District Management Services, Inc. (1.08).
 - Approve Continental Utility Solutions, Inc. Software License Agreement Subject to Finalization by Legal Counsel (1.09).
 - Approve First Addendum to Independent Contractor Agreement for Field Mowing between Christopher Jilek and the District (1.10).
 - Accept Engineer’s Report (1.11).
 - Adopt Resolution 2016-02-01: Concerning Authorization for Approval of Contracts and Payment of Claims (1.12).
 - Adopt Resolution 2016-02-02: Regarding Implementation of a 457(B) Employee Retirement Plan (1.12)

- Approve the payment of claim for the period ending February 18, 2016 as follows (1.15):

General Fund:	\$ TBD
Debt Service Fund:	\$
Enterprise Fund:	\$ TBD
Total:	<u>\$ TBD</u>

II. FINANCIAL MATTERS

- A. Review Rate Study (2.01)
 1. Discuss and consider Resolution 2016-02-03: Amended and Restated Resolution Concerning the Imposition of Various Fees, Rates, Penalties, and Charges for Water and Sewer Services and Facilities (2.02)
- B. Report on Request for Proposals for Accounting Services (2.03).
- C. Discuss public education plan regarding 5.5% Revenue Limit and TABOR limitations.
- D. Discuss and consider Energy/Mineral Impact Fund (EIAF) Grant Application for the purchase of 495 Meters and ERTs and Itron FC-300 meter reading device and software for the amount of \$103,455. (2.04).

III. LEGAL MATTERS

IV. ENGINEER MATTERS

V. OPERATIONS AND MAINTENANCE

VI. PERSONNEL MATTERS

VII. OTHER BUSINESS

VIII. EXECUTIVE SESSION (§§24-6-402(4)(b) and (e), C.R.S.)

IX. ADJOURNMENT

THE NEXT REGULAR MEETING IS SCHEDULED FOR MARCH 17, 2016.